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CTU Bern (<http://www.ctu.unibe.ch>) is the clinical trials unit of the Faculty of Medicine of the University of Bern and works closely with the affiliated university hospital. It functions as a service unit to support and coordinate investigator-initiated studies.

To reinforce the existing team we are currently looking for a

Clinical Data Manager (80-100%)

Duties and responsibilities

- Responsible for all data management tasks during specification & implementation of a clinical study:
 - Define specification of research database (eCRFs, visit structure, edit checks) in close collaboration with the sponsor/principal investigator of a clinical study
 - Setup databases in one of CTU Bern's clinical data management systems (REDCap, secuTrial, WebSpirit) or
 - Train and support clinical researchers in setting up their own database
 - Elaborate best practices for the team as well as the clinical researchers
 - Project management: Manage time, budget and documentation of own projects
- Position does not include data cleaning or statistical analysis

Qualifications and skills

- Degree in medical IT, health information management (medizinischer Dokumentar), biomedical science or a related field
- Experience in clinical data management, i.e. in setting up research databases (eCRFs, visit structure, edit checks) is required
- Knowledge of a SQL language
- Experience in planning, testing & conducting software updates & data migrations
- Strong project management skills
- Ability to work both independently and proactively
- Strong analytical and organisational skills, ability to set priorities and to meet deadlines
- Excellent communication skills and proficiency in German and English

We are offering an interesting position with provision of services across all medical fields and diverse activities in a growing clinical trials unit with the chance to contribute to the successful development of CTU Bern. We are dedicated to high quality research and active career development. CTU Bern provides a multicultural and international academic environment and operates within interdisciplinary teams.

We are looking to have the successful candidate in place as soon as possible.

If you are looking for an exciting position in a highly motivated interdisciplinary team please send your CV with motivation letter to Larisa Cárdenas, e-mail hr@ctu.unibe.ch.

If you need further information on the post, please contact Muriel Helmers, Head of Data Management. Tel. +41 31 631 34 27, e-mail: muriel.helmerts@ctu.unibe.ch.